

For Institutions Serving Service Members, Veterans, Spouses and Family Members

- Maximum amount of Title IV, HEA aid available to students is based on their Cost of Attendance.
- Borrower may qualify for Title IV, HEA loans.
- Terms and conditions of the Title IV, HEA loans may be more favorable than the provision of private education loans; and
- An explanation regarding the benefit programs offered by the Department of Veterans Affairs and Department of Defense is as follows:
 - <https://ifap.ed.gov/dpccletters/attachments/GEN1210PEO13607.pdf>
- Private student loans contrast from Title IV, HEA loans by:
 - The Academy does not participate in HEA Loans

Education Plans for all individuals using Federal military and veterans' educational benefits are detailed below:

- Total number of clock hours needed to graduate the program:
 - Cosmetology: 1800
 - Esthetics: 600
 - Nail Technology: 350
 - Massage Therapy: 900
- Coursework to complete in accordance with institutional academic policies:
 - **Cosmetology:**
 - The Salon Professional Academy's objective for the cosmetology program includes theory and practical teaching that prepares the student to perform hair, skin, and nail services on the general public.
 - The Academy offers an 1800 hour training program in the cosmetology arts and sciences that meet North Dakota, state standards.
 - 250 hours of Hair Shaping
 - 250 hours of Hair Styling
 - 100 hours of Nails
 - 100 hours of Facials and Skin Care
 - 250 hours of Chemical Services
 - 400 hours of Cosmetology Theory, Law and Sanitation
 - **Esthetics:**
 - Esthetics training at The Academy includes theory, practical instruction, and business building skills which prepare the student to perform skin care and make up services (esthetics) on the general public.
 - The Academy offers a 600 hour training program that meets North Dakota state law standards.
 - 75 hours of Cleaning, Disinfecting, and Safety
 - 340 hours of Body Treatment, Facials, Hair Removal and Makeup
 - 75 hours of Study of Theory, Law and Cleaning and Disinfecting
 - 60 hours of Related Subjects
 - 50 hours of Unassigned Subjects in discretion of The Academy

- **Nail Technology:**
 - Nail Technology training at The Academy includes theory, practical instruction, and business building skills, which prepare the student to perform nail care services on the general public.
 - The Academy offers a 350 hour training program that meets North Dakota state law standards
 - 45 hours of Sterilization, Sanitation, and Safety
 - 200 hours of Manicuring, Pedicuring, and application of Artificial Nails
 - 25 hours of Related Subjects

- **Massage Therapy:**
 - Massage Therapy training at The Academy includes theory, practical instruction, and business building skills, which prepare the student to perform massage services on the general public.
 - The Academy offers a 900 hour training program that meets North Dakota state law standards.
 - 150 hours of Anatomy, Kinesiology, Physiology
 - 40 hours of Pathology
 - 130 hours of Introductory Massage Therapy
 - 10 hours of CPR and First Aid
 - 175 hours of Practical Application and Clinical Practice
 - 75 hours of Clinical Practice
 - 50 hours of Professional Ethics, Career Development and Business
 - 120 hours of Directly Related Coursework
 - 150 hours of training in Related Subjects

- Departmental or graduate academic requirements, such as grade point requirements, grading of tests and successful passing of licensure requirement for the state of North Dakota are detailed below:
 - The Academy utilizes a 100-point grading scale of which 100-95% is equivalent to an “A”, 94-90% is equivalent to a “B”, 89-85% is equivalent to a “C”, 84-0% is not passing.
 - Grades are given for classroom theory and practical work, projects, and student salon training area performance. A student must be at an 85% or higher GPA to graduate.
 - The student salon training area grading scale is based on a 10-step process: 100%= 10 Completes in all 10 steps, 90% = 9 Completes, 80% = 8 Completes, 70% = 7 Completes, 60% = 6 Completes, 50% = 5 Completes, 40% = 4 Completes, 30% = 3 Completes, 20% = 2 Completes, 10% = 1 Complete, 50% or less may warrant the student to be removed from the student salon training area and returned to theory. An incomplete (I) will be given in each step for refusal of a guest or service.
 - <https://ifap.ed.gov/dpccletters/attachments/GEN1210PEO13607.pdf>
- The institution provides to service members, veterans and their family members who have previous coursework relating to the course from another accredited institution a copy of the Transfer of Credits Policy also found on the institutions website Financial Aid page.